

**Workforce Development Board of Okaloosa and Walton Counties
Board Meeting * June 2, 2010 9:30 a.m.
Ramada Inn, Okaloosa Island – Empire Room**

Call to Order: Chair David Miller called the Workforce Development Board of Okaloosa & Walton Counties (WDB) meeting to order at 9:45 a.m.

Board members in **Bold** were present:

Don Amunds	Carlene Anderson	Jack Azzaretto
Dianne Barlar	Felix Beukenkamp	Larry Boldin
Don Brown	Mike Brown	Sam Burkett
Earnestine Carswell	Dale Cope	Marj Cummins
Bill Dillman	John Eckert	Cindy Frakes
Ron Garriga	David Goetsch	Leigh Grantham
Barbara Griffin	Sylvia Hanks	Dwight Howard
David Miller	Martha Miller	Dawn Moliterno
Kenneth Pridgen	Bobby Rains	Lane Rees
Judy Byrne Riley	Bill Robinson	Larry Sassano
Greg Sheffield	Greg Smith	Shayne Stewart
Pam Tedesco	Janice Thomas	Alexis Tibbetts
Al Ward	David Whalen	Lynn Yort
Bill Zell		

Jerry Miller, Board Counsel

Guests present:, Jim Breitenfeld, Scarlett Phaneuf

WDB/JobsPlus staff members present:

Mary Lou Reed	Linda Sumblin	Art Lee-Drewes
Will Miles	DeDe Haynes	Sue Berntsen
Kate Doheny	Rita Smith	Valerie McLaughlin
Jerry McDaniel	Larry Tipton	Trish King
Gail Jernigan		

Approval of Minutes: Dr. Miller asked if there were any corrections or comments from the May 5, 2010 Board minutes as distributed.

Motion by David Whalen, seconded by Dianne Barlar to approve the Board meeting minutes for May 5, 2009 as distributed.

All Ayes.

Conflict of Interest Statements: Conflict of Interest policy statements must be signed by Board members annually. A statement for the upcoming 2010 – 2011 program year is available from Sue. Please sign and return to the Board administrative office or contact Mary Lou Reed if you have any questions.

COUNCIL REPORTS

Finance Committee: Judy Byrne Riley presented Modification #5 to the 2009 – 2010 budget which includes Summer Youth funding which must be spent by June 30, 2010 and Back to Work funding which expires Sept. 30, 2010. Spreadsheets are provided in the packet.

Motion by Janice Thomas, seconded by Earnestine Carswell to approve Budget Modification #5 for 2009 – 2010. All Ayes.

The initial budget for 2010 – 2011 was presented next. There was explanation of funding which is included in the initial budget, that which is being carried forward, and that which is being extended or has been requested to be extended. Questions regarding Back to Work and On the Job training (OJT) programs were discussed. Dave Whalen called the question.

Motion by Judy Byrne Riley, seconded by Dave Whalen to approve the initial budget for 2010 – 2011 as presented. All Ayes.

Judy Byrne Riley announced that the Finance Committee always welcomes new members.

Farewell: This is Judy Byrne Riley's last Board meeting. She has been an integral and valuable member of the Board since 1985 and Chaired the Board of the National Association of Workforce Boards for three years. Her knowledge and contributions will be greatly missed. The Chair expressed his appreciation and presented roses to Ms Riley.

Operations Report: Linda Sumblin stated that the Summer Youth program is actively recruiting from the school districts, the Dept. of Juvenile Justice, and foster care. She thanked the schools for their contributions and support. The program was so successful last year that we are receiving requests from last year's attendees to participate again.

Executive Director's Report: Mary Lou Reed invited everyone to the Business Competitiveness Council June 10th to discuss Back to Work and On the Job Training in detail.

Elevate America is a partnership with MicroSoft providing e-learning vouchers for training and certification. Florida and Region 2 are participating, and additional vouchers could be assigned if available.

The Interlocal Agreement between Okaloosa and Walton Counties is being updated and will be presented to both Boards of County Commissions for renewal; the current Agreement expires June 30. The Agreement establishes the geographical area of the workforce region, specifies composition and appointment processes, and establishes the role of the Workforce Development Board. To avoid conflict of interest or any appearance of conflict of interest, the new Agreement will specify the role of the representative Commissioner as a Liaison instead of as an Ex-Officio member. Ms Reed reminded the Board that any contract with a Board member or their company requires a 2/3 vote of the entire Board membership for approval. (Recent interpretation by WFI and AWI calculates the 2/3 vote of all the membership including e-officio members who cannot vote.) The

Board Executive Director and staff provide routine updates to the Boards of County Commissions. A copy of the annual audit is always presented to the Boards of County Commissioners. Ms Reed stated that she was scheduled to be on both agendas in sufficient time to get approval and signatures and to forward the new Agreement to Workforce Florida prior to June 30.

Oil Spill Information: Recruiting for 200 jobs for each of our Counties resulted in 1200 applications so far. A BP contractor is interviewing, hiring and providing paid training and then placing those hired on standby to await activation as needed. Unfortunately they cannot be paid for standby. The contractor is giving preference to local residents. The Vessels of Opportunity program does provide payment for standby status.

Workforce Florida Inc. (WFI) Annual Report: Ordinarily WFI would send a staff member to the Region annually to deliver the annual report. The entire report will be emailed, and highlights are in the packet. The two year plan has been approved and the Board recertified. Performance incentive awards earned for 2008-09 were the highest in the state. The Balanced Scorecard shows the two year trend in our performance. Region 2 ranked third to fifth of the 24 Regions in the three greens, but 17th in the welfare transition category. Ms Reed provided an Overview of the full report. Help Wanted On Line (HWOL) is a new tool which provides information on how many jobs are listed and where they are available in the state. Banner Centers designate certain areas of importance in our economy and develop curriculum for training for those industries, which is then available to any institution. The only Secondary Banner Center is based on the Okaloosa Schools CHOICE model for Career Academies; all other Banner Centers are post-secondary. For the last year strategic planning has been the focus at the state level. They adopted six goals which we need to consider when developing our local goals. Supporting our military and defense industries is a major goal in this workforce region.

Old/ New Business: None

Comments/Announcements: Lynn Yort commented that the BRAC trip to Ft. Bragg, NC was an incredible experience. The troops and their families are hungry for information to improve their comfort level with the transition. Col Craft and the leadership of the 7th SFG participated in a dinner where DeDe Haynes was recognized as the "Queen of the 7th SFG" and the entire region was recognized for our efforts. Jim Breitenfeld talked about the cross-section of community representation who participated. Attendee numbers will be available for the next meeting. The BRAC Family Transition Council encompassed the entire community and continues to work with the 7th SFG, however, it and the WelcomeToNorthwestFlorida.com website have strived to stay neutral with no individual advertising permitted. We have set a new standard in taking services to the customer. The 7th SFG as well as the Joint Strike Fighter and Lockheed are engaged in this process. Signing up for information, weekend retreats this summer and using the JobsPlus Centers for welcome centers were all additional suggestions with all options to be discussed by the BRAC Council. We have laid a solid foundation upon which to continue to build a relationship.

Dave Miller reported on the WFI Quarterly Board meeting in Orlando. He spoke about our best practices showing the newspaper article about the BRAC trip and the current challenges were discussed.

Dr. Ty Handy is the new president of Northwest Florida State College. Dr. Goetsch arranged for Dave Miller and Mary Lou Reed to meet with him last week. He will soon be in the area permanently. He stated his plans are to develop a close relationship with workforce.

Adjournment: The meeting was adjourned at 10:55 a.m.